

TOWN OF ADDIS MINUTES
JUNE 3, 2020 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor Toups at 6:00 p.m. on Wednesday, June 3, 2020 at the Addis Municipal Center. The Pledge to the Flag was led by Mrs. Jocelyn Gauthreaux.

ROLL CALL

Present: Mayor Toups; Councilmen Wilson Cazes; Tate Acosta; Kevin LeBlanc; Rhonda Kelley; Rusty Parrish. Absent: None

MINUTES:

The minutes of the regular meeting of May 6, 2020 were approved as presented on a motion by Councilor Cazes; seconded by Councilor LeBlanc and unanimously adopted.

ADDITIONS TO AGENDA

There were no additions to the agenda.

PUBLIC COMMENTS

Mr. Sherman Dickerson, a resident of the Town, asked several questions in light of the death of George Floyd, concerning the training that the Town of Addis Police Department has. Mr. Dickerson was advised that the members of the full-time Addis Police Department have yearly training which is required by POST; further they have “in-house” training on a regular basis. Part-time and reserve officers are not POST trained but are required to do some “in house” training.

Mr. Ray LeJeune, Sr. asked about the subdivision of his property which is located on the west side of La 1 along a private road. He was advised that if he has access to an existing road, then it would be a subdivision of his property. However, if the property has no access to an existing public road, then a new road would be required which would fall under a minor subdivision.

Mrs. Denise Myhand Brown whose family owns property in Addis advised that someone is interested in purchasing their property which is near Myhand Park. She advised that the property is presently zoned Agricultural. Mrs. Brown was advised that the matter will have to be presented to the Planning & Zoning Commission at their meeting which is held on the third Tuesday of each month. Mayor Toups asked Attorney Larpenteur to research the annexation of this property into the City limits.

CORRESPONDENCE

Mayor Toups advised that he received a letter from the State Treasurer stating that the present estimated population of the Town of Addis to be 6,665. He also mentioned that he received a notice from West Baton Rouge Parish advising where sand and sand bags will be located for use during and after Tropical Storm Cristobal.

COVID-19 UPDATES:

Mayor Toups advised that the Governor will issue a new order on Friday setting out Phase II of the Covid-19 updates. Phase II will allow more businesses to open and allow more people present in restaurants. DJs and jukeboxes will be allowed at weddings, etc. and the bar rooms but no live music or karaoke will be allowed. Mayor Toups advised that because of the rules involved in opening the centers in Town, the Addis Civic Center (old fire station) will remain closed until further notice.

The following resolutions were offered by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously on the following roll call votes: **Yeas:** Acosta, Cazes, Kelley, LeBlanc, Parrish. **Nays:** None **Absent:** None **Abstaining:** None

LOUISIANA CARES ACT – COVID 19 – ‘A resolution authorizing the Honorable David H. Toups, Mayor, Town of Addis, Louisiana to request and accept the direct payment of funds from the State of Louisiana from the allocation of funds to the State of Louisiana from the Coronavirus Relief Fund created by the Cares Act, and to execute other documents necessary and required to carry out this authorization.’”

FEMA FUNDS – COVID 19 – “A resolution authorizing the Honorable David H. Toups, Mayor, Town of Addis, on behalf of the Town of Addis, Louisiana to sign the contract to apply to the Federal Emergency Agency (FEMA) for aid, assistance and funding available to the Town of Addis, Louisiana as a result of the Coronavirus/Covid 19 Emergency and Pandemic which has impacted the Town of Addis.”

Copies of these resolutions are attached to and made a part of these minutes.

WEST SIDE JOURNAL

The West Side Journal was named the Official Journal for the Town of Addis for the year July 1, 2020 – June 30, 2021 on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

2019-2020 LGAP

A motion authorizing Mayor David H. Toups to sign the 2019-2020 LGAP Contract was offered by Councilor Cazes; seconded by Councilor Parrish and adopted unanimously.

PSHA, LLC. – 2020 ENGAGEMENT LETTER

An engagement letter from the firm of Provost, Salter , Harper and Alford, LLC setting out terms for them to do various bookkeeping/accounting duties and the yearly audit, with prices remaining the same, for the Town was approved for signature on a motion by Councilor Acosta; seconded by Councilor LeBlanc and adopted unanimously. A copy of the engagement letter is attached to and made a part of these minutes.

OSCAR BOUDREAUX, E.E.S. – PROJECT UPDATES

In the absence of Mr. Boudreaux, Mr. Phil Smith gave an update on the YMCA Force Main and other projects that are currently being worked with. A copy of Mr. Boudreaux’s Project Status Update is attached to and made a part of these minutes .

MONTHLY REPORTS

Parish Report: No parish report provided.

Police Report: The monthly Police report for May 2020, given by Chief Anderson included: 23 Traffic Citations issued, 6 misdemeanor arrests; one felony arrest; 5 vehicle crashes worked. The **misdemeanor** arrests were: One disturbance; one traffic; one domestic abuse; and one damage to property. The **felony** was possession of a firearm. and one traffic problem.

Sewer/Public Works Report: Phil Smith reported 45 residential and commercial equipment calls and 24 lift station equipment calls. There were 113 LA One Call tickets completed and eight new construction tie-in inspections.

Planning & Zoning Commission: No business to report.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

Finance Committee: A motion to pay all invoices found in order was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously with no questions or comments from the Council or Public. The monthly budget to actual expenditures and income was reviewed with no adverse comments or opposition from the Council or the Public.

Police Committee: None

Personnel: Phil Smith, Public Works Director, advised that he is ready to advertise for the replacement for the open position in the Maintenance Department.

Sewer: A discussion was held on preparations for the upcoming Hurricane Season. Quotes on the rental of generators were received from Sun Industries and United Rentals. Following the recommendation of Mr. Phil Smith, director for the Sewer Department, the quote submitted by Sun Industries was approved on a motion by Councilman Acosta; seconded by Councilman Parrish and adopted unanimously.

Drainage: Following a discussion, it was decided to get Mr. Toby Fruge to look at the drainage at Harris Street from LA 1 to First street, and from Harris Street to Joe Granier's.

Buildings: A discussion on the proposed updates/improvements to the Town Hall office building was held.

Streets and Roads: Following a discussion on the need for improvements to be made on the streets in the Town of Addis, a motion was made by Councilor Acosta; seconded by Councilor Parrish to go out for bids on the 2020 Road Project with a total estimated construction cost of \$406,218.18. The motion was adopted unanimously.

A motion was made by Councilor LeBlanc; seconded by Councilor Acosta to authorize Mayor Toups to sign a contract with Novus Reb Engineering, LLC to provide Engineering Services for the 2020 Road Project including construction plans for overlay, patching, and millwork on roads throughout the Town; provide an Engineer's Opinion of probable costs for this work; prepare bid documents in accordance with public bid law, review all bids with the Town of Addis for the purpose of selecting a contractor; and aid the Town in the administration of the contract for overlay, patching, and millwork throughout the Town including site visits, and final acceptance inspection and certification. The motion was adopted unanimously.

EXECUTIVE SESSION

There was no Executive Session.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned at 8:27 p.m. on a motion by Councilor LeBlanc; seconded by Councilor Kelley and adopted unanimously.

JADE V. SIMPSON, TOWN CLERK

DAVID H. TOUPS, MAYOR