

TOWN OF ADDIS MINUTES
JULY 1, 2020 – Regular Meeting

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor Toups at 6:00 p.m. on Wednesday, July 1, 2020 at the Addis Municipal Center. The Pledge to the Flag was led by Mr. Ray Lejeune.

Mayor Toups asked for a moment of silence in memory of the members of the Fitzgerald family who were killed in a plane crash in 1982; and for his sister, Lisa Batts who recently passed away.

ROLL CALL

Present: Mayor Toups; Councilmen Wilson Cazes; Tate Acosta; Kevin LeBlanc; Rhonda Kelley; Rusty Parrish.

Absent: None

MINUTES:

The minutes of the regular meeting of June 3, 2020 were approved as presented on a motion by Councilor LeBlanc; seconded by Councilor Cazes and unanimously adopted.

ADDITIONS TO AGENDA

There were no additions to the agenda.

PUBLIC COMMENTS

Issues with drainage at 3835 Chris Drive was discussed.

CORRESPONDENCE

Mayor Toups did not have any correspondence to share.

DOTD MAINTENANCE AGREEMENT

The contract between the Town of Addis and LA-DOTD for the maintenance of grass and debris along LA 1 within the Town limits was presented by Mayor Toups and reviewed. The contract is for a one-year period with reimbursements up to \$6,860 to be made by DOTD on a semi-annual basis. A motion approving Mayor Toups to sign the 2020-2021 Maintenance Agreement (including mowing and litter pick-up) between the Town of Addis and the State of Louisiana, Department of Transportation and Development was made by Councilor Kelley; seconded by Councilor LeBlanc and unanimously adopted.

OPEN CONTAINER PERMIT

A request for an Open Container Permit presented by Kim LeBlanc for the Carli Jo Memorial Softball Tournament to be held on July 10th, 11th, and 12th from 8:00 am until 8:00 p.m., was approved on a motion by Councilor Kelley; seconded by Councilor LeBlanc and unanimously adopted.

TOWN HALL BUILDING RENOVATION UPDATE - TIPTON ASSOCIATES

Mr. Josh Peak, Architect with Tipton, provided an update on the schematic design of the new Town Hall.

OSCAR BOUDREAU, E.E.S. – ENGINEER REPORT

In the absence of Mr. Boudreaux, Mr. Phil Smith reported that as of June 22, 2020, the permit was received from the Atchafalaya Levee District and it requires the contractor to submit a drilling plan to the Corps and have onsite inspections. Since the drill is under a Corp permit, a new directional drill contractor will be required. The permitted drill will require the water level at the Carrollton gauge to be at elevation 11.0 feet. As of this Monday (6/29/20), the water level has dropped to 10.4 feet. If approval of the Corp drilling plan is granted, the contractor can begin work provided the drilling contractor construction schedule allows him to move on site soon. He further advised that it is expected that the work will be completed within the next two months.

MONTHLY REPORTS

Parish Report: No parish report was provided, but Mayor Toups advised that Phil and Jade attended a meeting with WBR Parish Office of Community Planning & Development to discuss inspections and the process in which building permits are issued. He stated that the goal is to streamline the process which would aid the Parish with its planning process. Mayor Toups also advised that the Parish has opened the ball fields for games to be played, however, the public buildings are not yet open for use.

Police Report: The monthly Police report for June, given by Chief Anderson included: 79 Traffic Citations issued; 7 misdemeanor arrests; 2 felony arrests; 6 vehicle crashes. The Misdemeanor arrests were: 1 disturbance; 1 simple battery; 2 damage to property, and 3 warrants. The felony arrests were 2 narcotics. The arrests were made in connection with the shooting that occurred on River Road, with more arrests possible.

Sewer/Public Works Report: Phil Smith, DPW advised that for the month of June, the Sewer & Sanitation Department had 60 residential and commercial equipment calls and 20 lift station equipment calls. There were also 129 LaOne call tickets completed and 15 new construction tie-in inspections for a total of 144 calls. New polymer blend station at wastewater plant has been commissioned, training done and it is in operation. A purchase order was issued to replace the ten 6" plug valves at the facility drying beds and there is a seven-week lead time on materials. Compliance Envirosystems (CES) vacuumed 7 lift stations to remove mats and grease. There were no issues at the Wastewater Plant. Mr. Smith advised that Mr. Fruge with Owen & White has been contacted regarding the drainage survey. Approximately 300 feet of culverts have been installed throughout Town under the Culvert program.

Planning & Zoning Commission:

- i. **Application for Home Occupation – Gina Martin.** An application for a Home Occupation for a Business Consulting/Counseling business submitted by Gina J Martin was approved on a motion by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously.
- ii. **Application for Home Occupation – Travis Rivet:** An application for a Home Occupation submitted by Travis Rivet to have an internet sales business was approved on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

Finance Committee: A motion to pay all invoices found in order was made by Councilor Parrish; seconded by Councilor Cazes and adopted unanimously with no questions or comments from the Council or Public. The monthly budget to actual expenditures and income was reviewed with no adverse comments or opposition from the Council or the Public.

Police Committee: A motion was made by Councilor Acosta; seconded by Councilor Kelley to decommission and declare the only remaining Crown Victoria police unit as surplus so it can be disposed of. The motion was unanimously adopted. A motion was made by Councilor LeBlanc; seconded by Councilor Kelley to enter into a Governmental Agreement with the Town of Cottonport Police Department to transfer the title, with a contingency to scrap the vehicle if the agreement does not go through. The motion was unanimously adopted.

Personnel: Phil Smith, DPW advised that applications are now being taken for a Public Works Laborer.

Sewer: None

Drainage: Phil Smith, DPW advised that his department is actively working on the culvert program and he has obtained quotes for the projects. He also reported that Union Pacific has been contacted regarding a ditch that needs to be cleaned out.

Buildings: None

Streets and Roads: A motion was made by Councilor LeBlanc; seconded by Councilor Parrish to authorize Mayor Toups to enter into an agreement and sign all forms and contract for the 2020 Road Rehab Project. The motion was withdrawn by Councilor LeBlanc.

EXECUTIVE SESSION

A motion to go into Executive Session to discuss property negotiations was made by Councilor Acosta; seconded by Councilor Kelley and adopted unanimously. A motion to return to Regular Session was made by Councilor LeBlanc; seconded by Councilor Parrish and adopted.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned at 7:16 p.m. on a motion by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

/s/Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR